



## APPLICATION FOR EMPLOYMENT

### Personal Information

Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip

Phone \_\_\_\_\_ Email \_\_\_\_\_

### Position of Interest/Availability

Position Applying for \_\_\_\_\_ Age Group Preference \_\_\_\_\_

Hours Available to work:

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_

Available Start Date \_\_\_\_\_

### General Information

Please circle YES or NO for the following questions

Are you legally qualified to work in the United States? YES NO

Have you been convicted of a felony? YES NO

If yes, please explain: \_\_\_\_\_

### Education / Professional Development

List names and addresses of schools you have attended. Please include dates, area of study and certificates/diplomas received as well as professional certifications (continue on back of form if necessary):

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List affiliations with professional or community organizations, volunteer work, hobbies or interests that would relate to the position you are applying for:

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## Employment History

Begin with your most recent employer

Employer Name \_\_\_\_\_ Dates from \_\_\_\_\_ to \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Salary on leaving \_\_\_\_\_

Position \_\_\_\_\_ Duties \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Employer Name \_\_\_\_\_ Dates from \_\_\_\_\_ to \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Salary on leaving \_\_\_\_\_

Position \_\_\_\_\_ Duties \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Employer Name \_\_\_\_\_ Dates from \_\_\_\_\_ to \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Salary on leaving \_\_\_\_\_

Position \_\_\_\_\_ Duties \_\_\_\_\_

Reason for leaving \_\_\_\_\_

I confirm that the information herein is true to the best of my knowledge. I am aware that a background check, including fingerprinting, will be performed before I can be hired. I authorize investigation of all statements contained in this application. Any misleading information discovered will result in disqualification or termination of employment if hired.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*HIRING SHALL BE ON A NON-DISCRIMINATORY BASIS ACCORDING TO EQUAL TREATMENT WITHOUT REGARD TO SEX, RACE, RELIGION OR NATIONAL ORIGIN.**